



DEPARTMENT OF  
**COMPUTER  
SCIENCE**

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**FHS COMPUTER SCIENCE/  
FHS MATHEMATICS & COMPUTER SCIENCE/  
FHS COMPUTER SCIENCE AND PHILOSOPHY**

**PART C EXAMINATIONS**

**TAKE-HOME ASSIGNMENTS  
TRINITY TERM 2019**

**NOTICE TO CANDIDATES**

Full particulars of the examinations are given in the Examination Regulations 2018, and the Examination Conventions for 2018/19 can be found at

<http://www.cs.ox.ac.uk/teaching/examinations/>

The Requirements course will be assessed by a groupwork task and a mini-project.

**Groupwork task**

On the final day of the module you will be put into groups and set a task. The task will require you to read a background document and respond to questions relating to it. You will make notes of your responses, and your group will also prepare and deliver a short presentation to the whole class. You will be given full instructions at the start of class on the final day of the module. You will be marked individually; your mark will be based on your participation and the quality of work you produce.

**Submitted Mini-project**

**Release Date**

The assignment for the course may be downloaded from WebLearn after **12:00 noon on Friday 24 May (Trinity Term week 4)**.

**Submitting a mini-project**

The mini-project must be submitted in an envelope clearly marked with your candidate number, addressed to the Chair of Examiners, FHS in Computer Science Part C, via Examination Schools, 75-81 High Street, Oxford, OX1 4GB, before 12:00 noon, Monday 10 June. Unless delivering by hand, you are advised to use registered post or a courier delivery service. Please ensure you receive documentation from the courier ensuring delivery by the stated deadline. It is your responsibility to ensure your work is submitted in time.

Any work submitted on paper must be accompanied by a declaration form (available on WebLearn) stating that it is entirely your own work except where otherwise indicated. Any scripts submitted



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on paper must be firmly tied or stapled, in a manner which allows the script to be read without detachment.

Your candidate number should be the only means of identifying your work. Please ensure you include your candidate number on the front page of each mini-project. **DO NOT include your name or Student Number.** You can obtain your candidate number through Student Self Service. For guidance on using Student Self Service, please visit <https://www.ox.ac.uk/students/selfservice/>. Should you encounter any problems doing this, please contact the Academic Admin Team ([academic.administrator@cs.ox.ac.uk](mailto:academic.administrator@cs.ox.ac.uk)).

Submission Date

**Submission deadline: 12:00 noon, Monday 10 June 2019 (Trinity Term week 7).**

Guidelines for mini-projects

Please refer to Appendix A.

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Chairman of Examiners

Final Honour Schools of Computer Science, Part C and Mathematics and Computer Science, Part C

Trinity 2019



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## **Appendix A Guidelines for mini-projects**

A mini-project will normally take the form of a tutorial sheet containing several questions on the course, and will also contain new exercises. While you are free to work until the hand-in date, the expectation is that you will spend around 3/4 days per mini-project, including preparatory reading.

If you plan to complete your mini-projects away from Oxford, make sure that you have access to adequate computing resources, including email.

Please note that some mini-projects have page limits, as set out in your student handbook. If there is no page limit, you should aim at writing about 10 pages. For any mini-projects which are submitted on paper, use one side of the paper only, and use standard A4. If you write by hand, write legibly. Illegible scripts will be transcribed at your cost, as laid out in the [examination regulations](#).

If you change your mind about which mini-projects you want to take, or want to complete an additional one, you must apply for permission in writing through your senior tutor or college officer. Please note that a payment will be required. For more information on this, please visit <http://www.ox.ac.uk/students/academic/exams/entry>.

Failure to submit a required element of assessment will result in the failure of the assessment.

When submitting your mini-projects as a paper copy, you will have to complete a Declaration Form attesting that they are your own work, except where indicated. For assessed work submitted online, the declaration will be an on-screen form. Failure to correctly acknowledge your sources is plagiarism, which is treated as a very serious disciplinary offence. Please consult (a) the University web site regarding plagiarism (<http://www.ox.ac.uk/students/academic/guidance/skills/plagiarism>) and (b) the detailed guidance on plagiarism in your student Handbook.

**YOU SHOULD NOT** show your mini-project to, or discuss it with, any other student.

**YOU SHOULD NOT** ask or seek to look at anybody else's work.

If you use material from any other source such as textbooks, lecture notes or the web, then you should reference it explicitly at the relevant point. Your supervisor can give you guidance on proper referencing, or for more guidance see

<https://www.ox.ac.uk/students/academic/guidance/skills> and

<http://www.cs.ox.ac.uk/files/3161/Referencing.pdf>

There is also an online course on WebLearn, a link to which can be found at <https://www.ox.ac.uk/students/academic/guidance/skills/plagiarism> which provides an overview of plagiarism and the issues surrounding it, and will be beneficial for you to take.